

# AMP ABSTRACT PREPARATION GUIDE

*Below is an outline of the information you will need to have to finalize the submission of your abstract.*

## TASK

### Start a New Proposal

### Eligibility

### First and Corresponding Author

#### Roles \*


Please select at least one Role

- First/Presenting Author
- Corresponding Author

## INFORMATION NEEDED

- Create an account
- Title of the abstract
- Do you want to be considered for a Platform Presentation (oral presentation)? If not, you can submit as Poster Only
- Are you applying for an award?
  - [AMP Technologist Poster Award](#)
  - [AMP Young Investigator Award](#)
- Has this abstract been previously published or under consideration as an abstract in another meeting?
  - No, it is eligible for publishing in the *Journal of Molecular Diagnostics*
  - Yes but it has substantial updates and/or additional data
  - Yes, this abstract is published elsewhere. *These abstracts will be rejected.*
- Are you an AMP member?
  - Yes – provide your AMP Membership Number
  - No – provide your AMP Member sponsor's contact information (Name, Title, Institution, Address, Phone and Email)
- Are you the First Author?
  - Will you be presenting the abstract at the Annual Meeting?
- Are you the Corresponding Author?
  - Are you submitting the abstract on behalf of the First (Presenting) Author?
- If you are the First Author and Corresponding Author, select both Roles boxes
- Information needed for the First Author and Corresponding Author
  - Name, contact information, mailing address, professional information, primary degree, primary workplace information

## Co-Author List

- Include all co-authors
  - A co-author is any individual who made substantial contributions, drafted or revised the abstract for important intellectual content and/or gave final approval of the version to be published.
- You can add a maximum of 25 authors
  - Required information: name, email, institution, city and country
- Use the toggle buttons on the side of each author name to change the order of the authors 

## Abstract

- Title of the abstract
- Category the abstract belongs in (genetics, hematopathology, infectious diseases, informatics, solid tumors, technical topics, other)
- Introduction, methods, results and conclusions of the abstract (2800 character limit total)

## Verification and Permissions

- Read and agree to all the terms and conditions

## Disclosure

- Has the First Author and/or the Corresponding Author had a financial relationship with a commercial organization that produces, markets, re-sells or distributes health care goods or services consumed by, or used on, patients?
- If yes, you will need to provide the company name, the individual involved and the type of financial relationship

## Keywords

- Submit three keywords so that readers can quickly locate specific abstract topics

## Technologist Poster Award Eligibility

- Applicant's name, degree, job title, and institution
- Applicant's laboratory director/supervisor's name, email address and phone number

## Young Investigator Award Eligibility

- Applicant's name, degree, position/title and institution
- Applicant's supervisor's name, email address and phone number