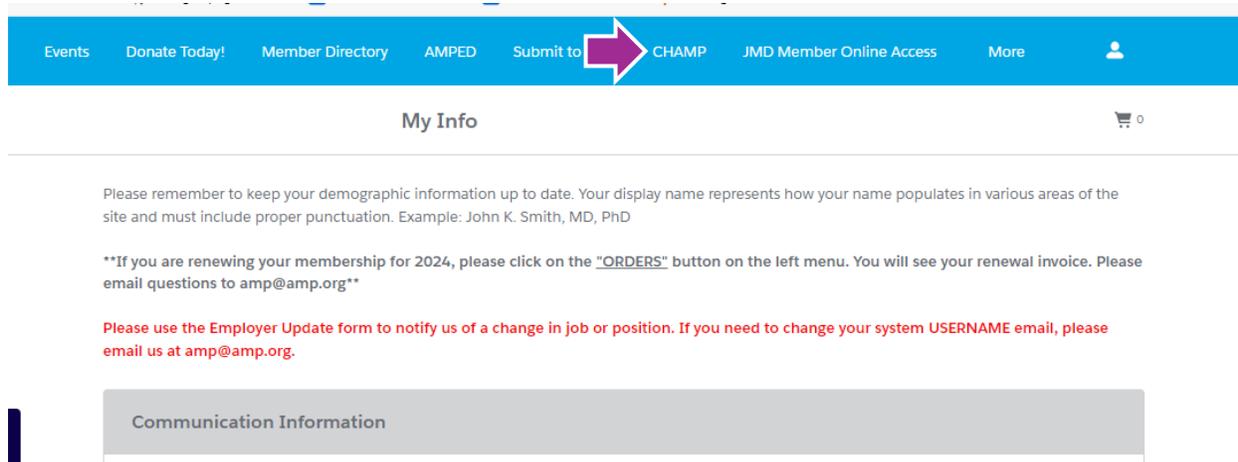


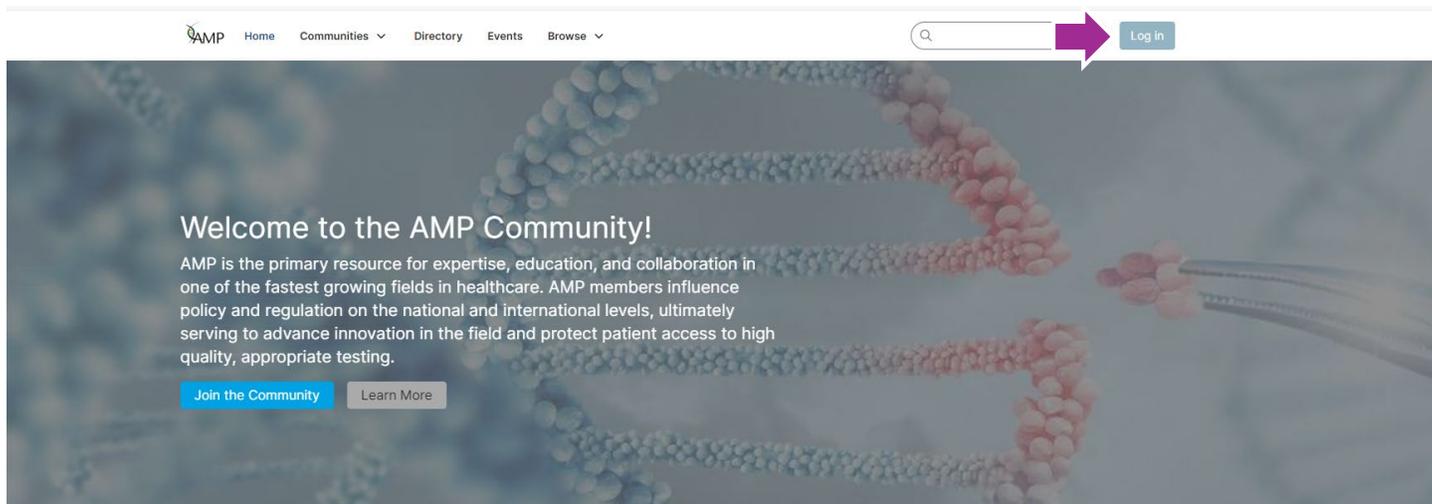
Using the New CHAMP Community- AMP Members and Volunteers

Getting Started:

- 1) To log into the new platform, you will login via your profile at www.amp.org/myamp.

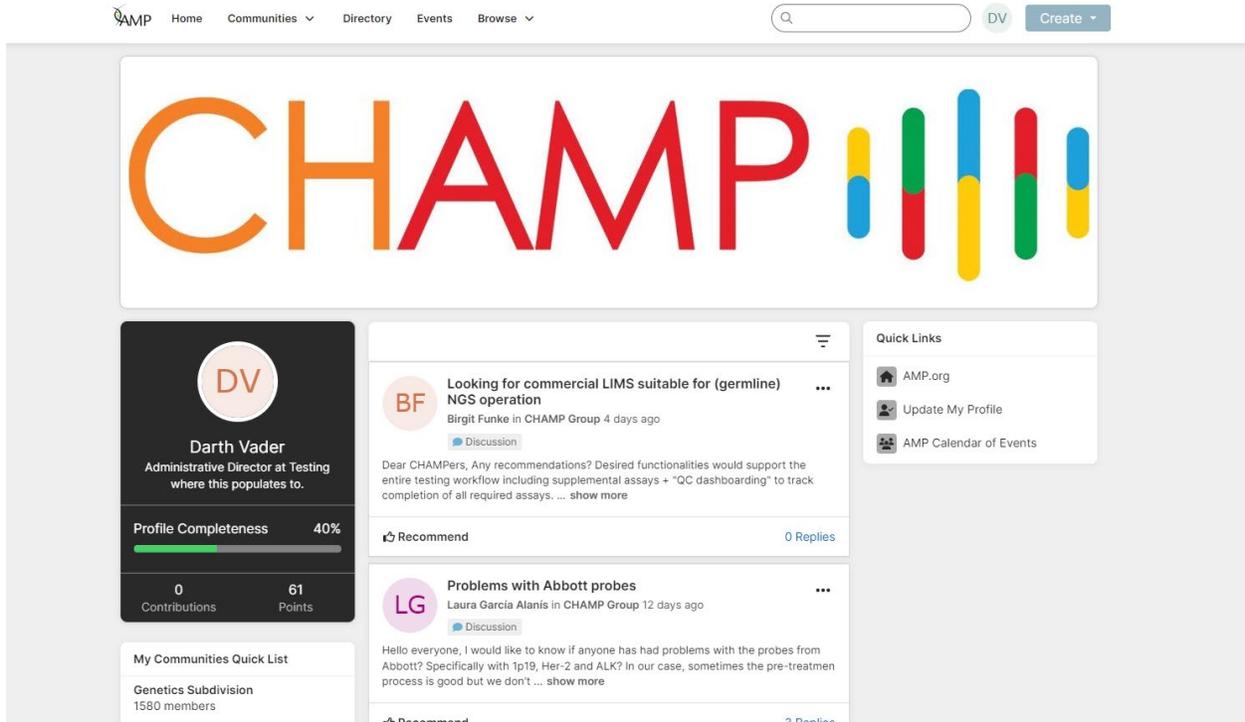


- 2) Click on the CHAMP link in the teal header to open the listserv community.



- 3) The “Logged Out” version of the page may populate, and you just need to click the Log In button. You will not be asked for your username and password again. If you have cookies enabled on your browser, this screen may only show up the first time you log in.
- 4) You will be asked to read and accept the Terms and Conditions for using the CHAMP community. You can also find them [here](#). You will not be able to send emails to CHAMP or reply to discussions until you accept the Terms and Conditions.

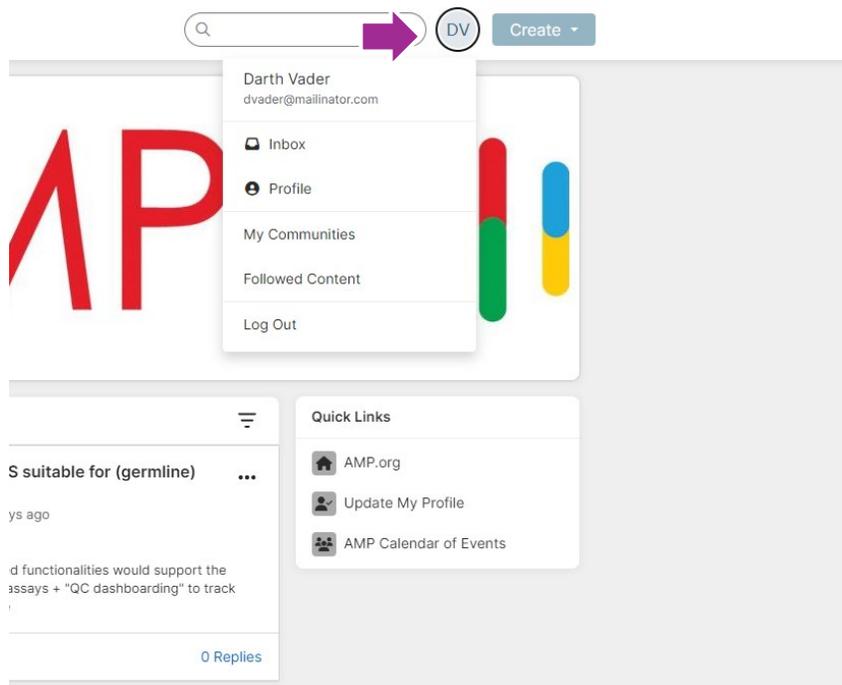
5) The new landing page looks like this:

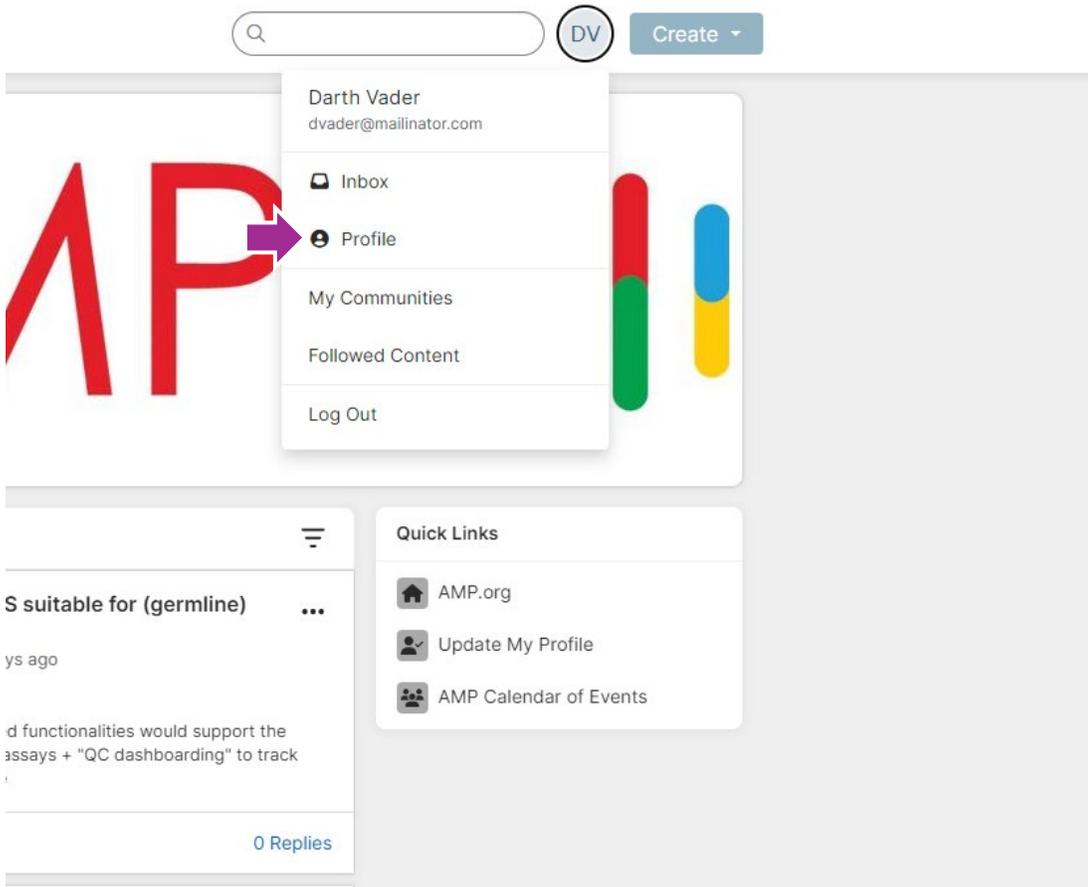


BEFORE YOU DO ANYTHING, YOU SHOULD SET YOUR PRIVACY SETTINGS AND COMMUNITY NOTIFICATION SETTINGS.

Updating Your Privacy Settings:

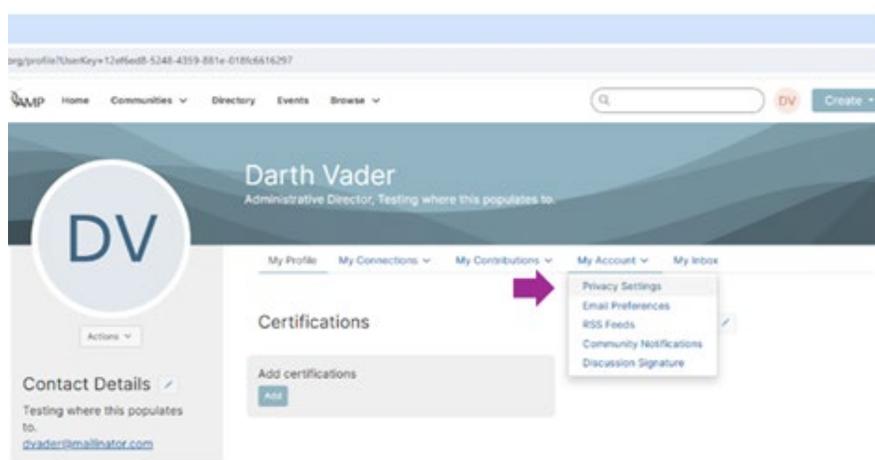
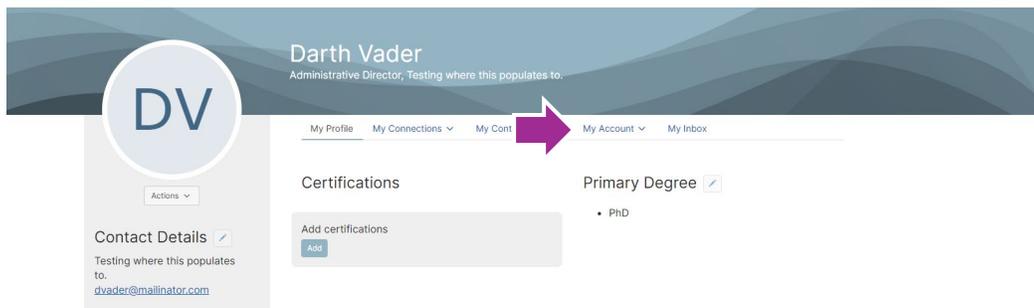
- 1) Click on your initials in the top right corner and select **Profile**.





2) Your profile page looks like this:

3) Select **My Account** and then click on the first option for Privacy settings.



4) These are the fields that you can control who sees what information both in the Member Directory and for Community Rosters (committees, working groups, member interest groups, etc.)

Your profile may be accessed through the member directory and community rosters. You have control over the information others see on your profile.

This setting is managed by your membership preferences



I would like to be included in the member directory and community rosters:

Picture	Members Only
Company Information	Members Only
Job Title and Department	Members Only
Country	Members Only
Phone1	Only Me
Email Address	Members Only
Send Message	Nobody
Primary_Degree__c	Members Only
Member_ID__c	Only Me
Certifications__c	Members Only

[Save Changes](#)

5) The following drop-down fields allow you to control who sees what information both in the Member Directory and for Community Rosters (committees, working groups, member interest groups, etc.). **REMINDER:** CHAMP is a member only benefit, so these settings must remain at either Members Only or Only Me.

Privacy Settings

Your profile may be accessed through the member directory and community rosters. You have control over the information others see on your profile.

This setting is managed by your membership preferences

I would like to be included in the member directory and community rosters:

Picture	Members Only
Company Information	Members Only
Job Title and Department	Members Only
Country	Members Only
Phone1	Only Me
Email Address	Members Only
Send Message	Nobody
Primary_Degree__c	Members Only
Member_ID__c	Only Me
Certifications__c	Members Only

- You may update any of these fields that say Members Only to Only Me if you do not wish for that information to be seen by other AMP members.
- **DO NOT** make any of these options' public.
- You may also choose to allow (or not allow) other AMP members to message you directly through the CHAMP system by changing the Send Message setting.

6) Once you are done updating your settings, click Save Changes to finish.

Privacy Settings
 Your profile may be accessed through the member directory and community rosters. You have control over the information others see on your profile.
 This setting is managed by your membership preferences

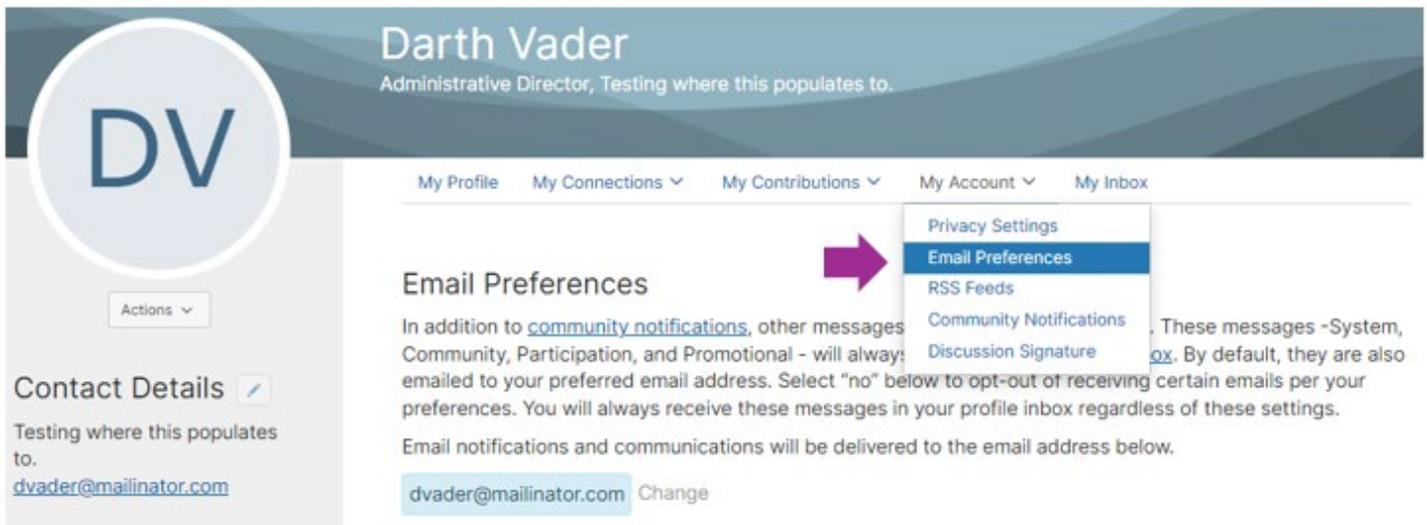
I would like to be included in the member directory and community rosters: No

Picture	Members Only
Company Information	Members Only
Job Title and Department	Members Only
Country	Members Only
Phone1	Only Me
Email Address	Members Only
Send Message	Nobody
Primary_Degree__c	Members Only
Member_ID__c	Only Me
Certifications__c	Members Only

 [Save Changes](#)

Updating your Email Preferences Settings

- 1) After you update your privacy settings, click back on My Account and select the second option down for Email Preferences.



The screenshot shows a user profile for 'Darth Vader' with the title 'Administrative Director, Testing where this populates to.' The navigation bar includes 'My Profile', 'My Connections', 'My Contributions', 'My Account', and 'My Inbox'. The 'My Account' dropdown menu is open, showing options: 'Privacy Settings', 'Email Preferences' (highlighted with a blue bar and a purple arrow), 'RSS Feeds', 'Community Notifications', and 'Discussion Signature'. Below the dropdown, the 'Email Preferences' section is visible, containing text about community notifications and a form field for the email address 'dvader@mailinator.com' with a 'Change' button.

- 2) You can manage your Opt-Out list from this screen.

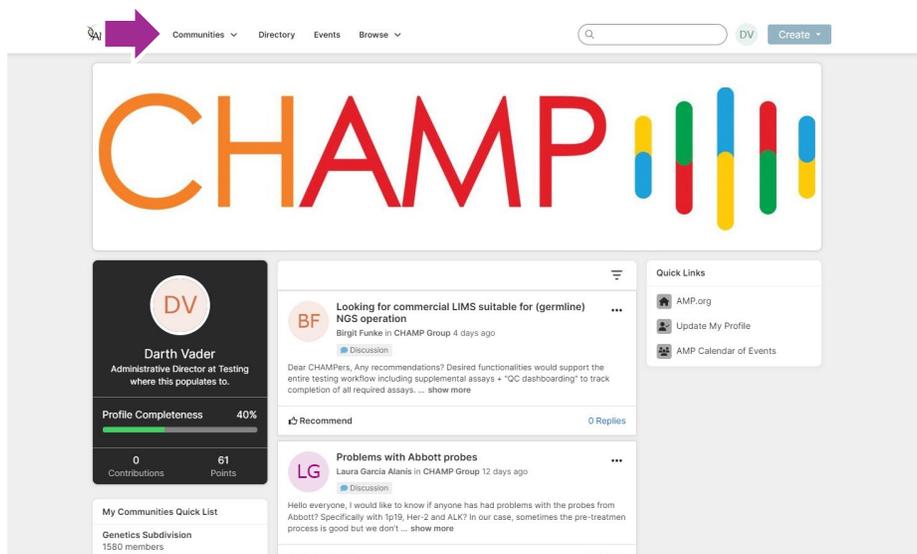
- You may toggle any of these off, however, you may miss out on important notifications from AMP if you turn off a community entirely. Instructions to change your email delivery from Real Time to Daily digest is discussed in the **Updating Your Community Notifications** section below.
- NOTE: If you are a member of an AMP Committee, Working Group, or Task Force, you may not opt out of those community emails.

<p>System Emails</p> <p>Emails required to confirm user participation. Users cannot opt-out of these emails.</p>	<input type="checkbox"/> Yes
<p>Community Emails</p> <p>Emails typically sent from Community Admins or the Community Manager via automation rules (ex: moderation notifications, Component Manager emails). Some automation rules-based emails may be in other categories. By default, you receive Community emails from all your Communities unless you explicitly opt-out.</p> <p>Manage Opt-out List</p> <p>NOTE: Discussion and consolidated digest settings are on the Community Notifications page.</p>	<input type="checkbox"/> Yes
<p>Participation Emails</p> <p>Emails reflecting one-on-one interactions (ex: reply to sender, contact requests, @mentions, real time notifications).</p>	<input type="checkbox"/> Yes
<p>Promotional Emails</p> <p>Emails that promote the outcome of purchase (ex: purchase the book of an annual conference speaker).</p>	<input type="checkbox"/> Yes
<p>Smart Newsletter</p> <p>Smart Newsletter is a periodic email that contains highly personalized content from community and other sources.</p>	<input type="checkbox"/> Yes

Navigating the New Listserv Community

Finding you Communities:

- 1) From any screen in the new system, you can click **Communities** at the top of the screen and select either **My Communities** to see what you are already a member of, or you can select **All Communities** to see active Member Interest Groups that you can join:



AMP Home Communities Directory Events Browse

Q DV Create

My Communities
All Communities

CHAMP

DV

Darth Vader
Administrative Director at Testing where this populates to.

Profile Completeness **40%**

0 Contributions 61 Points

BF Looking for commercial LIMS suitable for (germline) NGS operation
Briht Funke in CHAMP Group 4 days ago

Discussion

Dear CHAMPers, Any recommendations? Desired functionalities would support the entire testing workflow including supplemental assays + "QC dashboarding" to track completion of all required assays. ... show more

Recommend 0 Replies

LG Problems with Abbott probes
Laura Garcia Alanis in CHAMP Group 12 days ago

Quick Links

- AMP.org
- Update My Profile
- AMP Calendar of Events

AMP Home Communities Directory Events Browse

Q DV Create

My Communities

4 total

All Community Types Communities to which I belong Alphabetical 20 per page

CHAMP Group
CHAMP Group
member last person joined yesterday
Discussions 12,56 Libraries 752 Members 2,48

Genetics Subdivision
Genetics Subdivision
member last person joined yesterday
Discussions 208 Libraries 10 Members 1,08

Infectious Diseases Subdivision
Infectious Diseases Subdivision
member last person joined yesterday
Discussions 628 Libraries 64 Members 704

Informatics Subdivision
Informatics Subdivision
member last person joined yesterday
Discussions 65 Libraries 5 Members 704

AMP Home Communities Directory Events Browse

Q DV Create

All Communities

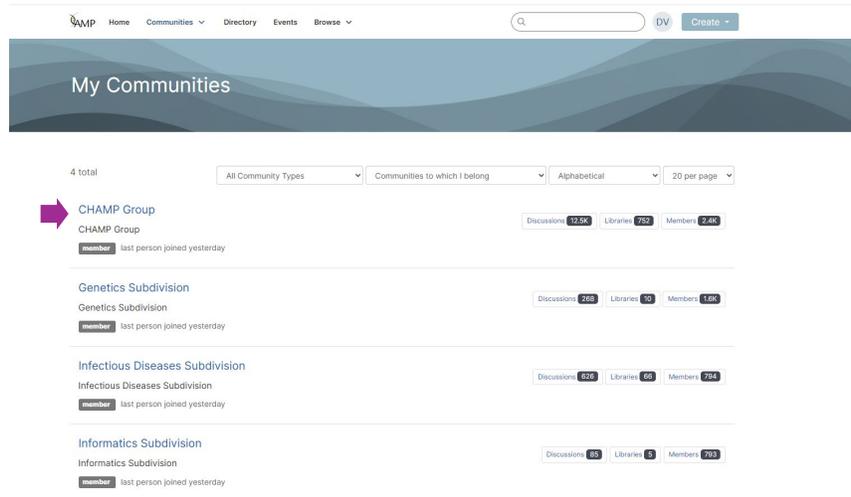
10 total

All Community Types Communities to which I belong or can join Alphabetical 20 per page

AMP Sample Exchange Community
AMP Sample Exchange Community
Join
Discussions 0 Libraries 0 Members 0

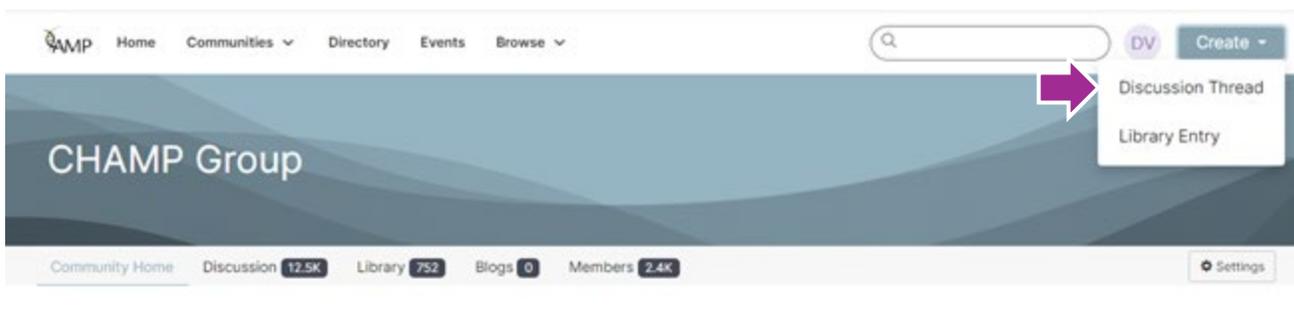
CHAMP Group
CHAMP Group
member last person joined yesterday
Discussions 12,56 Libraries 752 Members 2,48

- 2) To open any of your communities, just click on the name of the community to access the latest discussions.

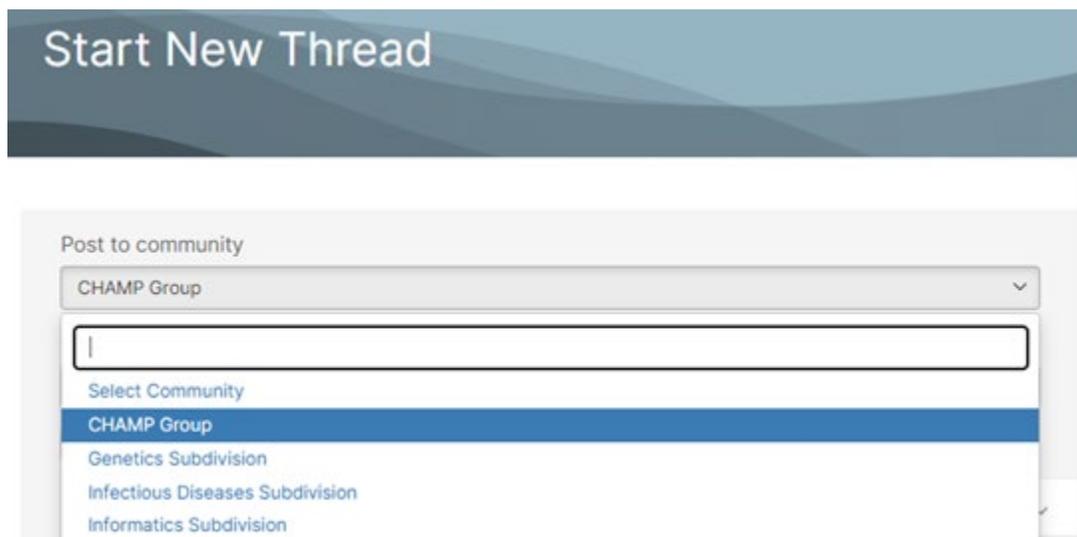


Posting on CHAMP:

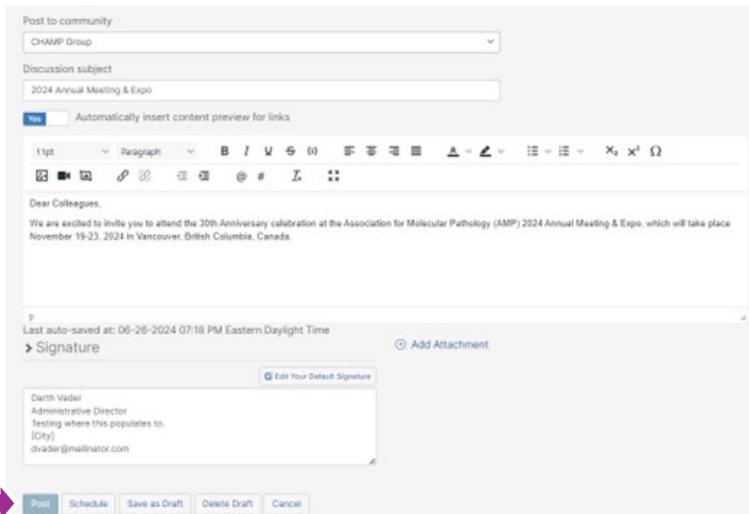
- 1) There are three ways to post on CHAMP:
- **Option 1:** Email the CHAMP listserv directly at: ampath-CHAMP@connectedcommunity.org
 - **Option 2:** Click the Create drop-down at the top right of the screen and select Discussion Thread.



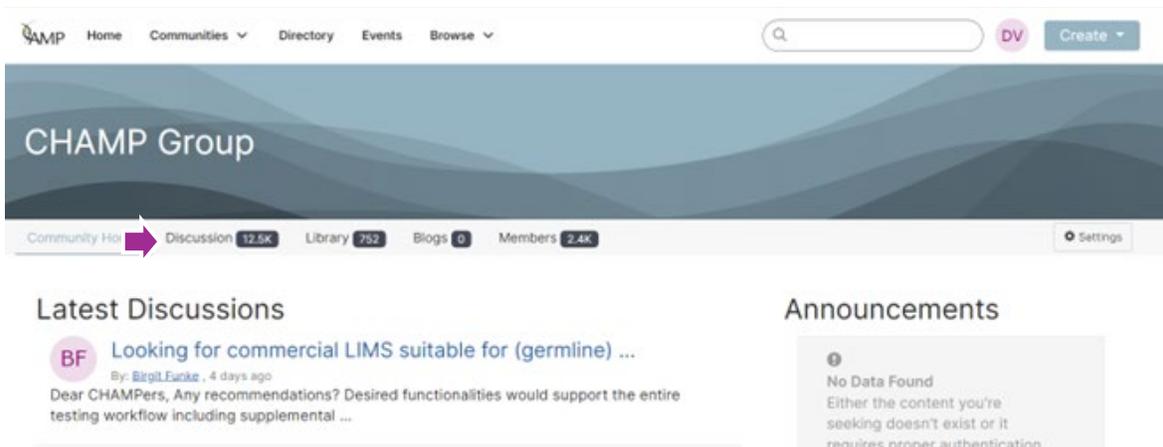
- Next, select which community you want to post to (e.g., CHAMP)



- Next, enter the title for your discussion, the content, and your signature. Once you are finished, you click Post.



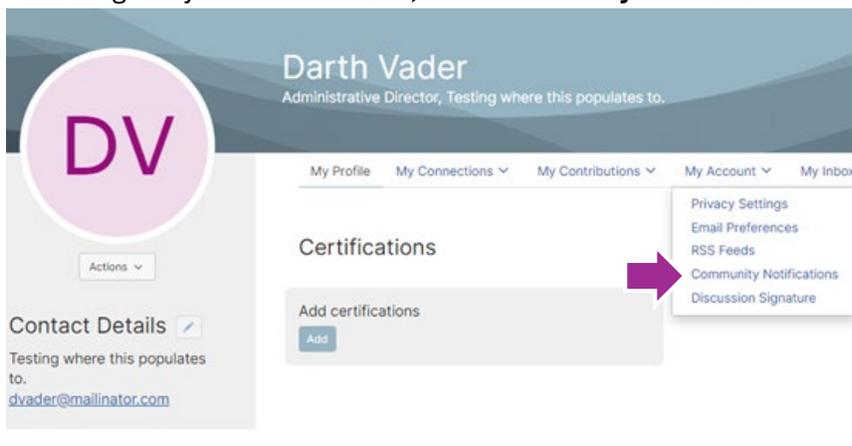
- **Option 3:** Post by clicking on the Discussions link to open the discussion board, then select **Post New Message** and follow the prompts:



Thread Subject	Replies	Last Post
Looking for commercial LIMS suitable for (germline) NGS operation	0	3.days.ago by Birgit Funke
Problems with Abbott probes	3	5.days.ago by Laura Garcia Alanís
Important Update on CHAMP Outage and Upgrade	0	6.days.ago by Laurie Menser

Updating your Community Notifications

- 1) To manage all your communities, click back on **My Account** and select **Community Notifications**.



To receive specific community notifications at an address other than your primary, set override(s) where desired.

Discussion Email: 

You have no override email addresses for discussion emails. [add override addresses](#)

Notification Settings

5 Communities

Community Name A-Z 

Community	Discussion Email
CHAMP Group	Real Time 
Genetics Subdivision	Daily Digest 
Infectious Diseases Subdivision	Daily Digest 
Informatics Subdivision	Daily Digest 
Testing Community	Daily Digest 

- 2) There are three options for any community that you are a member of or have access to:
 - **Real Time:** Immediate notifications
 - **Daily Digest:** a single email daily containing any posts and announcements that have been made in that community
 - **No Email**
- 3) Instead of turning off or opting out of CHAMP emails, we recommend changing your Community Notification from Real Time to a Daily Digest.

Member Directory:

- 1) As a member benefit, you may also search the CHAMP community for members by selecting the **Directory** at the top of the page and then using any of the search criteria below.

AMP Home Communi **Directory** Events Browse

Search DV Create

Member Directory

First Name

Last Name

Company Name

Email Address

City

Country

State/Province

Community Type

Community Name

Find Members Clear All

- Please note, if you select to filter by either Community Type or Community Name, you are limited to only those communities that you are a member of.