Below is an outline of the information you will need to have to finalize the submission of your abstract.

**TASK**

**INFORMATION NEEDED**

**Start a New Proposal**

- □ Create an account
- □ Title of the abstract
- □ Do you want to be considered for a Platform Presentation (oral presentation)? If not, you can submit as Poster Only
- □ Are you applying for an award?
  - • [AMP Technologist Poster Award](#)
  - • [AMP Young Investigator Award](#)

**Eligibility**

- □ Has this abstract been previously published or under consideration as an abstract in another meeting?
  - • No, it is eligible for publishing in the *Journal of Molecular Diagnostics*
  - • Yes but it has substantial updates and/or additional data
  - • Yes, this abstract is published elsewhere. *These abstracts will be rejected.* (If you submitted and/or presented an abstract at the 2024 AMP Europe, this restriction is waived)

- □ Are you an AMP member?
  - • Yes – provide your AMP Membership Number
  - • No – provide your AMP Member sponsor’s contact information (Name, Title, Institution, Address, Phone and Email)

**First and Corresponding Author**

- □ Are you the First Author?
  - • Will you be presenting the abstract at the Annual Meeting?

- □ Are you the Corresponding Author?
  - • Are you submitting the abstract on behalf of the First (Presenting) Author?

- □ If you are the First Author and Corresponding Author, select both Roles boxes
- □ Information needed for the First Author and Corresponding Author
• Name, contact information, mailing address, professional information, primary degree, primary workplace information

Author List

☐ Include all authors
  • The First (Presenting) Author and Corresponding Author (if applicable) need to be included in the author list
  • An author is any individual who made substantial contributions, drafted or revised the abstract for important intellectual content and/or gave final approval of the version to be published.

☐ You can add a maximum of 25 authors
  • Required information: name, email, institution, city and country

☐ Use the toggle buttons on the side of each author name to change the order of the authors

Abstract

☐ Title of the abstract
☐ Category the abstract belongs in (genetics, hematopathology, infectious diseases, informatics, solid tumors, technical topics, other)
☐ Introduction, methods, results and conclusions of the abstract (2800 character limit total)

Verification and Permissions

☐ Read and agree to all the terms and conditions

Disclosure

☐ Has the First Author and/or the Corresponding Author had a financial relationship with a commercial organization that produces, markets, re-sells or distributes health care goods or services consumed by, or used on, patients?
☐ If yes, you will need to provide the company name, the individual involved and the type of financial relationship

Keywords

☐ Submit three keywords so that readers can quickly locate specific abstract topics

Technologist Poster Award Eligibility

☐ Applicant’s name, degree, job title, and institution
☐ Applicant’s laboratory director/supervisor’s name, email address and phone number

Young Investigator Award Eligibility
☐ Applicant’s name, degree, position/title and institution
☐ Applicant’s supervisor’s name, email address and phone number

**Technologist Innovation Session Eligibility**

☐ Applicant’s name, degree, position/title and institution
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