

AMP Special Programs Day – Applicant Guide

Overview

AMP invites organizations, companies, and collaborative groups to submit proposals to host educational programming during Special Programs Day, held the Tuesday prior to the AMP Annual Meeting.

These sessions provide a platform to share innovative work and deliver targeted educational content to the molecular diagnostics community. Special Programs are distinct from the core scientific program curated by the AMP Program Committee.

Purpose of Special Programs Day

- Provide opportunities for external organizations to engage with AMP attendees
- Highlight innovative, collaborative, or emerging topics
- Offer targeted, in-depth educational sessions
- Complement (but not duplicate) the core AMP Annual Meeting program

Types of Programs Accepted

- Companion Meetings (Non-Profit Organizations)
- Educational Programming by Companies
- Collaborative Forums or Workshops

CME

- AMP does not organize CME for Special Programs.
- The host organization is responsible for arranging CME.
- CME is optional; refer to the fee schedule for details.

Program Format & Scheduling

All sessions take place on Tuesday prior to the Annual Meeting. Final scheduling depends on space availability and program balance. Programs are scheduled in 3-hour time blocks:

Morning: 9:00 AM – 12:00 PM

Midday: 1:00 PM – 4:00 PM

Evening: 5:00 PM – 8:00 PM

What AMP Provides

- Meeting room space
- Basic audiovisual support
- Listing on the AMP Annual Meeting website
- Listing on the AMP Annual Meeting Registration (if requested)
- General promotional exposure

Responsibilities of the Host Organization

- Program development and content
- Speaker recruitment and coordination
- Speaker honoraria and travel expenses
- Additional AV needs beyond standard setup
- Food and beverage (if desired)
- CME accreditation (if applicable)

Fees

CME – Non-Profit Companion Meetings: \$2,500 – \$5,000

CME – Educational Programming (Companies): \$15,000

Non-CME – Non-Profit Companion Meetings: \$5,000 – \$7,500

Non-CME – Educational Programming (Companies): \$17,500

A sliding scale will apply for nonprofit organizations.

The CME fees are lower than the non-CME out of recognition that the organization will need to pay the accreditation.

Application Process

Applications must be submitted through the online form and will be reviewed by the AMP Program Committee based on relevance, educational value, speaker quality, and audience engagement.

Key Dates

Call for Proposals Opens: April 2026

Submission Deadline: Rolling Basis through Summer 2026

Tips for a Strong Proposal

- Clearly define learning objectives
- Focus on timely and relevant topics
- Include diverse speakers
- Avoid overly promotional content
- Design interactive sessions
- Identify your target audience

Contact Information

For questions, please contact: meetings@amp.org.

Ready to Apply? [CLICK HERE](#)